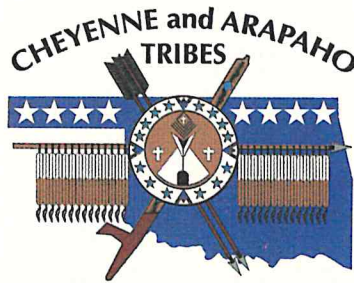


# OFFICE OF THE GOVERNOR

Reggie Wassana  
Governor



Gilbert Miles  
Lieutenant Governor

## COVID-19 GUIDELINES (revised 08/02/21)

Cheyenne and Arapaho Tribe-Department of Health

To **prevent** COVID transmission in our buildings to other unvaccinated or at-risk persons that could develop **severe illness or even death**, we are requiring the following:

### QUICK REFERENCE

**\*\*All Employees should wear their employee badge and have the vaccine card accessible at all times.**

### CHECK IN PROCESS FOR ALL:

- All employees (vaccinated and non-vaccinated) shall check in with the screener or kiosk at the designated screening sites **daily** and complete the screening process before reporting to their duty station.
- Vaccinated employees are required at this time to wear a facemask in the Tribal buildings' common areas at all times. This does not include office areas while the employee is alone. (Vaccine card must be available upon request).
- Unvaccinated employees must wear a facemask at all times in the Tribal buildings, including office areas.
- The unvaccinated employee is required to complete the full screening questionnaire every day.

### EVALUATING COVID-19 EXPOSURE RISKS:

- Vaccinated employee who tests positive – Quarantine for 5 days and return on day 6 with a negative COVID-19 antigen test. Should also contact Department of Health after positive test.
- Unvaccinated employee who tests positive – Quarantine for 10 days and return on day 11 with a negative COVID-19 antigen (BinaxNOW) test.

- Unvaccinated employees with \*close contact to the positive individual- Quarantine for 10 days and return on day 11 with a negative COVID-19 test.
- Vaccinated employees with direct contact should self-monitor for 5 days and wear a face covering/mask at all times while in the workplace, including office.
- Unvaccinated employees with indirect contact- Self monitor for 14 days and wear a face covering/mask at all times while in the workplace, including office.

### **Continued QUICK REFERENCE...**

#### **GUIDANCE FOR MEETINGS:**

- All employees must wear facemasks in tribal facilities including meeting areas.
- Unvaccinated employees should attend meetings via Zoom. All employees may request to meet via Zoom.

#### **GUIDANCE FOR TRAVEL:**

- Completed vaccination series – self-monitor for three (3) days. Test for COVID-19 if symptoms develop.
- Partially completed vaccine -quarantine for three (3) days. Return with a negative COVID-19 test.
- Non-vaccinated employees - quarantine for five (5) days. Return with a negative COVID-19 test.
- Employees who have not completed one of the FDA approved vaccine series will not be authorized to go on any work related travel.

#### **GUIDANCE FOR TESTING FREQUENCY:**

- Vaccinated employees- Monthly (subject to change).
- Unvaccinated employees-Every two weeks.
- Testing may be conducted by the EMS/CHR department at these time intervals.

It is recommended that facemasks still be worn by the community at large, in medical clinics, hospitals, and congregate settings (prisons, nursing homes, etc.)



## **COVID-19 GUIDELINES** (revised 08/02/21)

Cheyenne and Arapaho Tribe-Department of Health

To prevent COVID transmission in our buildings to other unvaccinated or at-risk persons that could develop severe illness or even die, we are requiring the following:

Guidance for procedures, risk assessment, and work restrictions for personnel with potential exposure to COVID-19

**\*\*All Employees should wear their employee badge and have the vaccine card accessible at all times.**

### **CHECK IN PROCESS FOR ALL:**

All employees (vaccinated and non-vaccinated) shall check in with the screener or kiosk at the designated screening sites daily and complete the screening process before reporting to their duty station.

#### **Vaccinated employees:**

Proof of vaccination will be verified by the screener (viewing) or through the kiosk (photo) of the completed vaccine card. Depending on the vaccination received, an employee will be considered fully vaccinated as follows:

- a.) Pfizer vaccine – 14 days after the second dose.
- b.) Moderna vaccine- 14 days after second dose.
- c.) Johnson & Johnson vaccine- 28 days after dose.
- The employee will have an initial temperature check and receive a wristband. Subsequent visits on the same day will only require a check in with the screener. (This process is to be repeated daily).

- Vaccinated employees are required at this time to wear a facemask at all times in the Tribal buildings' common areas. This does not include office areas while the employee is alone. (Vaccine card must be available upon request).
- The employee who provides proof of completed vaccination series will only need to answer the entire questionnaire one time every 30 days. All other days will require the brief check in process.
- Vaccinated employees who are unable to provide proof of the completed vaccine shall be considered unvaccinated until they present their vaccine card. They must wear a facemask at all times while in the Tribal buildings including office areas.

1/4

## COVID-19 GUIDELINES (revised 08/02/21)

Cheyenne and Arapaho Tribe-Department of Health

- Employee should provide proof of completed vaccination series to the Employee Health Contact office and ensure the vaccine card is on their person at all times.
- Vaccinated employees who skip the check in procedure and/or are found not to be wearing a mask will be subject to disciplinary action.

### Unvaccinated employees:

- The unvaccinated employee is required to complete the full screening questionnaire every day.
- The employee will have an initial temperature check and receive a wristband. Subsequent visits on the same day will require a temperature check upon entry and a check in with the screener. (This process is to be repeated daily).
- Non-vaccinated employees are required wear a facemask **at all times** while in the Tribal building. This includes offices.
- Unvaccinated employees who are found without a facemask and/or have skipped the check in process will be sent home for 3 days without pay.

### EVALUATING COVID-19 EXPOSURE RISKS:

1. Vaccinated employees with positive COVID **antigen** test – must not report to work and will quarantine for 5 days and return on day 6 with a negative COVID-19 test.
2. Unvaccinated employee with positive COVID-19 **antigen test** or **confirmed positive** COVID-19 test – must not report to work and will quarantine for **10** days from the positive test result.
  - On day **11**, the employee may return to work.

Any unvaccinated employee who has had **close contact \*** with a confirmed COVID-19 patient must not report to work and will quarantine for **10** days. On day **11**, the employee who is symptom free will report to the location of choice for a follow up COVID-19 test.



- The Employee shall have a negative COVID-19 result before returning to work on day 11.

Vaccinated employees, who have completed the vaccination series and had a direct contact with a positive case should self-monitor for 5 days and wear a facemask at all times, including office areas. If symptoms emerge, they should be tested with an antigen test (BinaxNOW) and call the Department of Health for instruction.

**\*Close contact** defined as:

Being within approximately 6 feet of a positive COVID-19 case for more than 15 minutes or having direct contact with infectious secretions of a positive COVID-19 CASE (being coughed

2/4

## COVID-19 GUIDELINES (revised 08/02/21)

Cheyenne and Arapaho Tribe-Department of Health

on). If this occurs while not wearing recommended PPE (gloves, face covering/mask) testing should occur at least 4-6 days after contact.

- More than 15 minutes within an enclosed/indoor gathering of more than 10 people where the unvaccinated employee or unvaccinated individuals present did not wear face covering/masks at all times. (Examples: indoor funerals, church
  - services, restaurants/bars, sporting events, rallies, places where there is singing, yelling).
3. Any unvaccinated staff that has had **indirect contact\*** with an individual who has had direct contact to a positive COVID-19 case should:
- Utilize the 14-day self-monitoring form and remain alert for signs and symptoms per the form and contact their Primary Care Provider if signs and symptoms are noted.
  - Wear a face covering/mask at all times while in the workplace.
  - Always maintain 6 feet distance from others and practice social distancing in the workplace.
  - Perform frequent hand washing/hand sanitization.
  - Clean and disinfect all areas, such as computer keyboard, phone, desktop, and any shared electronic devices. These steps should be done before and during work, and prior to leaving the workspace.
4. Any staff that develops signs and symptoms of a respiratory infection while on the job should:
- Immediately stop work and be sent home. The employee should wear a facemask and self-isolate at home.
  - Inform your supervisor of symptoms and the employee should include information on individuals, equipment, and locations the person came in contact with.
  - Utilize the 14-day self-monitoring assessment form.

- The employee should report to their primary care provider with signs and symptoms.
- Obtain clearance from the medical provider, which should accompany the employee upon return if it is not a COVID-19 related illness.

3/4

## **COVID-19 GUIDELINES** (revised 08/02/21)

Cheyenne and Arapaho Tribe-Department of Health

### **GUIDANCE FOR MEETINGS:**

- All employees must wear facemasks in tribal facilities' common areas including meeting areas.
- Unvaccinated employees should attend meetings via Zoom. All employees may request to meet via Zoom.
- All guidelines listed prior to this related to both vaccinated and unvaccinated employees are applicable here.

### **GUIDANCE FOR TRAVEL:**

- The employee that has completed the vaccination series and travels out of state may return to work after quarantine for three (3) days. 3 days with a negative COVID-19 test result.
- The employee that has partially completed the vaccine process and travels out of state may return to work after quarantine for three (3) days. A negative COVID-19 test is required before return to work.
- Non-vaccinated employees that travel out of state shall quarantine for five (5) days upon return. A negative COVID-19 test is required before return to work.
- Employees who have not completed one of the FDA approved vaccine series will not be authorized to go on any work related travel.

### **GUIDANCE FOR TESTING:**

- Testing frequencies for those employees who have completed the vaccination series will be every thirty (30) days/monthly after completion of the vaccine series. Testing frequencies for unvaccinated employees will be two times a month. (subject to change).

- Testing will be conducted by the EMS/CHR department at these time intervals.

**GENERAL INFORMATION:**

- It is recommended that facemasks still be worn by the community at large, in medical clinics, hospitals, and congregate settings (prisons, nursing homes, etc.)

